



Republic of the Philippines  
SOUTHERN LUZON STATE UNIVERSITY  
Lucban, Quezon



REQUEST FOR QUOTATION

**SUPPLY AND INSTALLATION OF GLASSBOARDS FOR CLASSROOMS OF MAIN AND EXTENSION  
CAMPUSES (GSO)**

Purchase Request No. **2026-02-0434**  
Approved Budget for the Contract: **₱ 1,000,000.00**

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Supply and Installation of Glassboard for Classrooms of Main and Extension Campuses (GSO)** to apply the sum of **One Million Pesos Only (₱1,000,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Supply and Installation of Glassboards for Classrooms of Main and Extension Campuses

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprocedurement@slsu.edu.ph](mailto:slsuprocedurement@slsu.edu.ph)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**MARIDEL C. ZABELLA**  
Director, Procurement Office  
Southern Luzon State University  
Lucban, Quezon  
Tel. No.: (042)540-6519





REPUBLIC OF THE PHILIPPINES  
SOUTHERN LUZON STATE UNIVERSITY  
GENERAL SERVICES OFFICE

PROJECT TITLE:	Supply and Installation of Glassboards for Classrooms of Main and Extension Campuses
PROJECT LOCATION:	SLSU Main & Extension Campuses
OWNER:	Southern Luzon State University
MODE OF IMPLEMENTATION:	by Contract <i>AS</i>
DURATION:	<i>30</i> calendar days for <i>4</i> aluminum Installers

SUMMARY				
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ITEM	DESCRIPTION	MATERIALS COST	LABOR AND EQUIPMENT COST	TOTAL COST
I	Glassboards			
TOTAL ESTIMATED DIRECT COST				
OVERHEAD, CONTINGENCIES AND MISC. (OCM)				
CONTRACTOR'S PROFIT				
VALUE ADDED TAX (VAT)				
<b>TOTAL ESTIMATED PROJECT COST</b>				

*AS*

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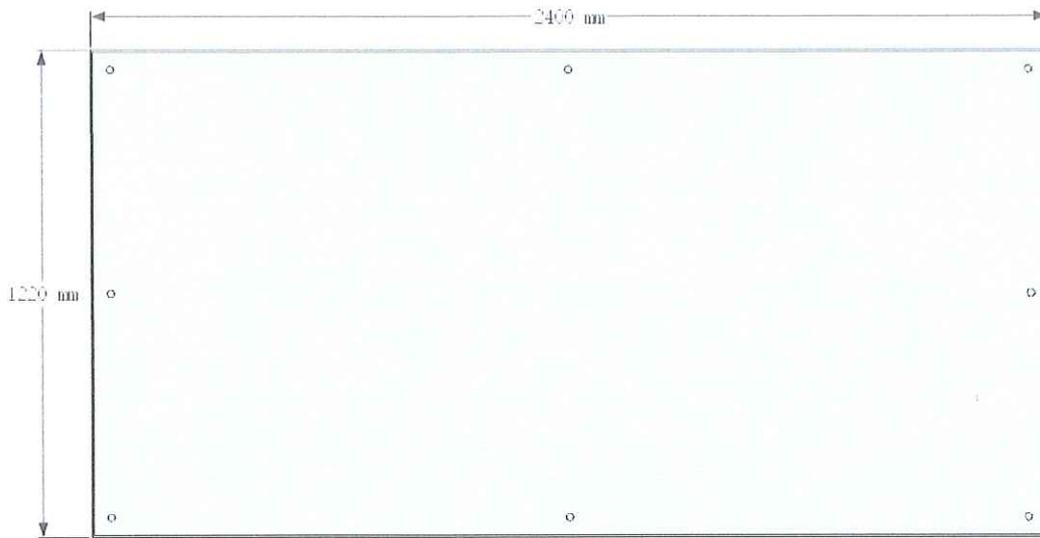
PROJECT TITLE:	Supply and Installation of Glassboards for Classrooms of Main and Extension Campuses
PROJECT LOCATION:	SLSU Main & Extension Campuses
OWNER:	Southern Luzon State University
MODE OF IMPLEMENTATION:	by Contract <del>16</del> <sup>30</sup>
DURATION:	<del>16</del> <sup>30</sup> calendar days for <del>4</del> <sup>4</sup> Aluminum Installers

**BILL OF MATERIALS**

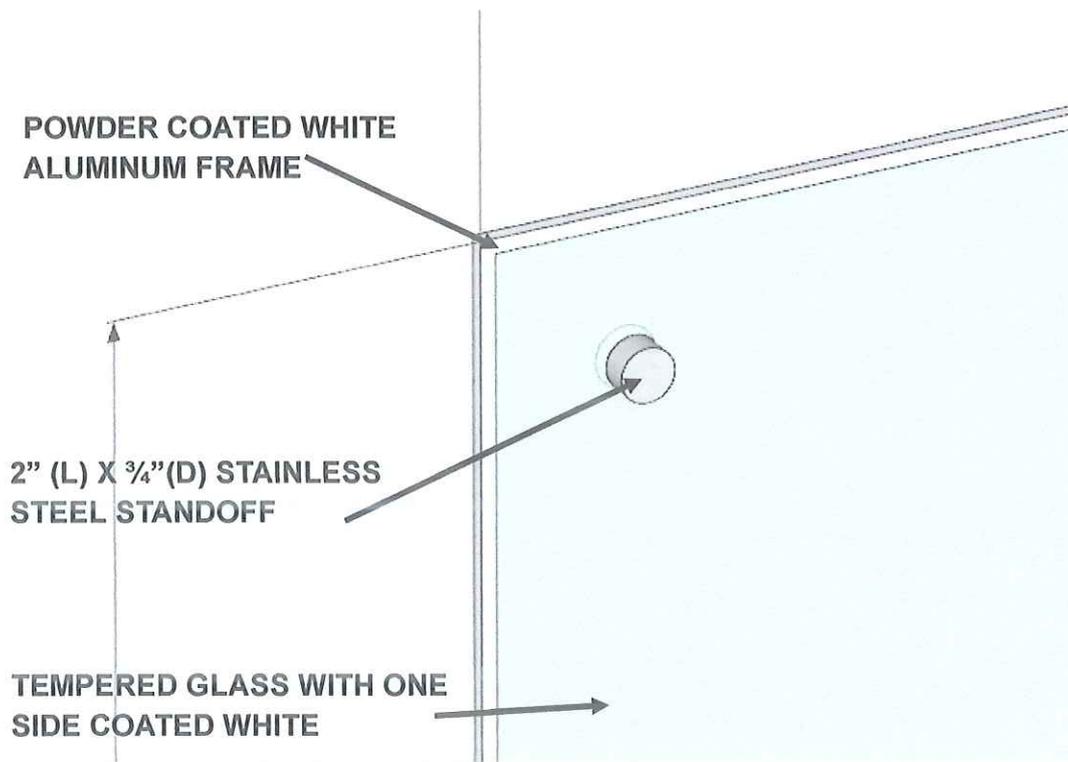
ITEM	DESCRIPTION	Qty	Unit	Direct Cost	Total Materials Cost
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**I. Glassboards**

1	Supply and Installation of aluminum white coated frame <b>glass board</b>  <i>Specifications:</i> <b>Material:</b> Tempered safety glass, one side white coated <b>Thickness:</b> 6mm <b>Surface:</b> Non-porous and stain-resistant <b>Size:</b> 1.22m x 2.4m <b>Mounting:</b> 8pcs Stainless steel standoffs <b>Bolt Size:</b> 2" (L) x 3/4" (D)				
	Alabat Campus	4	sets		
	Infanta Campus	3	sets		
	Polillo Campus	3	sets		
	Taakawayan Campus	3	sets		
	Tayabas Campus	3	sets		
	Tiaong Campus	3	sets		
	Main (Ayuti) Campus	3	sets		
	Main Campus	28	sets		
				<b>SUB-TOTAL</b>	



**FRONT VIEW**



**PERSPECTIVE VIEW**

Republic of the Philippines  
Southern Luzon State University  
**GENERAL SERVICES OFFICE**

**Project:** Supply and Installation of Glass boards for Classrooms of Main and Extension Campuses

**Location:** SLSU Main & Extension Campuses

**Implementation:** by Contract

**Duration:** ~~30~~ Calendar Days for ~~4~~ Aluminum Installers

## SCOPE OF WORKS

### I. Glassboards

- **Supply & Fabrication** – includes supply of glass boards which aligns with the specifications indicated on the bill of materials
- **Dismantling** – includes removal of currently installed blackboards and white boards.
- **Installation** – Mounting of the glass boards using the screws indicated also on the specifications. This activity includes drilling of walls. Locations where the glass boards will be installed shall be indicated by the Campus Directors of respective extension campuses and by the Director of General Services Office for Main Campus.
- Before installation, materials is subject for approval of the end-user.

PREPARED BY:

**RONELITO O. SAN JOSE, PME IV**  
Director, General Services Office

RECOMMENDING APPROVAL:

**DR. ARVIN M. NATIVIDAD**  
VP, Administrative and Financial Affairs

APPROVED BY:

**DR. FREDERICK T. VILLA**  
University President